Dear Step Up Education Company Limited,

I am very happy and thankful that your company has given me the opportunity to join the interview for the  marketing staff position.

I am writing this letter to confirm my interview appointment on Tuesday, December 15th, 2020 at the company office.

I believe that my working experience  in marketing will help me become an ideal candidate for this position. I look forward to sharing my passion and skills at work with you in the interview.

If the company needs any documents before and during the interview, please respond to me so that I can have the most careful preparation.

Regard,

Mike